

**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA  
CIVIL DIVISION**

EBONI L. WASHINGTON,

Plaintiff,

v.

NAVY FEDERAL CREDIT UNION,

Defendant.

Case No.: 2019 CA 005735 B

Judge Jason Park

**ORDER**

In light of the ongoing public health emergency, all court hearings set in civil matters for the foreseeable future must be rescheduled and held instead remotely by telephone- or video-conference. Instructions on accessing these remote hearings by telephone or computer are appended to this order. Below, this Order specifies the time at which counsel and parties shall check-in for the remote hearing. The Court has limited the number of hearings set at each check-in time to ensure that the hearing will be heard within one hour of the check-in time.

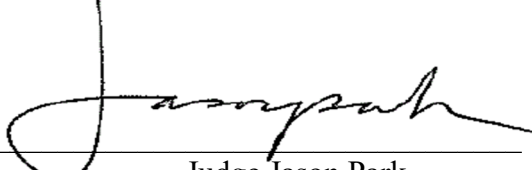
As discussed in the instructions, at the check-in time specified below, the courtroom clerk will conduct a roll call for all hearings set at that time, and will proceed to call cases in which all sides are present. It is therefore important that all counsel and parties be dialed in or logged in to the remote hearing system, as described in the instructions, before the check-in time. If a party or counsel fails to “appear” for the hearing, the Court may enter a default or dismissal, as appropriate.

Accordingly, it is this 9th day of September, 2020, hereby

**ORDERED** that the in-person status hearing set for October 30, 2020 is **VACATED**; and  
it is further

**ORDERED** that the parties shall check-in for a remote status hearing on October 30, 2020 at 10:00 a.m., utilizing the instructions appended to this order. The hearing will be heard within one hour of the check-in time, and the parties shall remain dialed or logged in to the remote hearing system until the hearing is called.

**SO ORDERED.**

  
\_\_\_\_\_  
Judge Jason Park  
Superior Court of the District of Columbia

Copies to counsel of record via CaseFileXpress.

## **Instructions for Remote Hearings by Telephone or Video Before Judge Jason Park**

Remote hearings by telephone or video conferences will be held in a virtual courtroom, which the parties and counsel may access in the following ways:

- (1) calling 1-844-992-4726 or 202-860-2110 and entering meeting ID number 129 705 0412;
- (2) going to the WebEx website at <https://dccourts.webex.com/meet/ctb519> or going to <https://dccourts.webex.com> and entering meeting ID number 129 705 0412; or
- (3) downloading the WebEx Meetings app, opening the app, select Join Meeting, and enter <https://dccourts.webex.com/meet/ctb519>.

The WebEx platform has video capability, which can be utilized through the website or the app. If you have trouble gaining access to the virtual courtroom, please call the judge's chambers at (202) 879-1885.

Please note the following guidelines for appearing in the virtual courtroom:

- (1) When you enter the virtual courtroom (by dialing in on a phone, or signing in through the website or app), you should not attempt to speak because another hearing may be underway. You should be automatically muted by the courtroom clerk when you first arrive. If you are using the WebEx website or the app, you may check in with the courtroom clerk using the "chat" function. If you are on a telephone, you should wait for your case to be called.
- (2) At the check-in time (which is specified in the Order setting the hearing), the courtroom clerk will perform a roll call to determine which parties and counsel are present. The courtroom clerk will then call the matters that are ready.
- (3) If a party or counsel does not respond when the matter is called, the judge's staff will attempt to call and/or email the missing party or counsel (if the Court has that information), and will instruct the party or counsel to dial in or sign in to the courtroom. If parties or counsel "arrive" in the virtual courtroom after roll call, they should not attempt to speak because another hearing may be underway. If they are using the WebEx website or the app, they may check in with the courtroom clerk using the "chat" function. If they are calling in by telephone, they should wait for their case to be called.

If a party or counsel intends to rely on exhibits or other documents during the hearing, the party or counsel shall e-mail the exhibits to the Court at [judgeparkchambers@dcsc.gov](mailto:judgeparkchambers@dcsc.gov), copying all sides, no later than 5:00 p.m. the day before the hearing. The party or counsel must also file the exhibits on the docket using the CaseFileXpress system and provide a copy of the exhibit to any witness before the hearing. The exhibits must be separately labeled so that they can be easily identified by all parties and the Court during the remote hearing.